

SPECIAL COUNCIL MEETING MINUTES

Held on Thursday, December 4, 2025 and

Friday, December 5, 2025, at 9:00 AM

Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby (December 5, 2025)	Brenda Guy, Manager of Planning and Development
	Anne-Marie Koiner	John Morrison, Treasurer
	Vicky Leakey	Tanya Dallaire, Deputy Treasurer
	David Osmond	David Armstrong, Manager of Public Works
		Jeff Johnston, Manager of Parks and Recreation
		Andrew Dickson, Fire Chief
		Rich Swann, Police Chief
Regrets:	Patrick Kirkby (December 4, 2025)	

1.	Call Meeting to Order
	<ul style="list-style-type: none"> • Mayor Beddows called the Special Council meeting to meeting order at 9:11 AM, on December 4th, 2025. • Mayor Beddows called the Special Council meeting to meeting order at 9:09 AM, on December 5th, 2025.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> • Public Question / Comment – December 4, 2025 – None • Public Question / Comment – December 5, 2025 – None
4.	2026 Provisional Budget
	<ul style="list-style-type: none"> • Mayor Beddows provided a summary of the Town of Gananoque 2026 Budget.

John Morrison, Treasurer – 2026 Operating Budget – Introduction / Overview

	<ol style="list-style-type: none"> 1. Introduction 2026 Operating Budget: <ul style="list-style-type: none"> • Introduction / Overview • 2026 Budget Initiatives • External Agencies • John Morrison, Treasurer, presented a PowerPoint Presentation, attached, entitled, “2025-2026 Budget Overview”. 
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Operating Budgets – Service Categories / Presentations

	1. General Government – John Morrison, Treasurer
	<ul style="list-style-type: none"> • John Morrison presented a PowerPoint presentation, attached, entitled, “General Government Budget”. 
	**Chair called a recess at 10:09 AM.
	**The meeting resumed at 10:20 AM.
	2. Protection to Persons and Property – Chief Swann & Chief Dickson
	<ul style="list-style-type: none"> • Chief Swann presented a PowerPoint presentation, attached, entitled “2026 Budget Presentation Gananoque Police Service”. 

	<p>Motion #25-167 – Gananoque Police Services Board 2026 Budget Moved By: Deputy Mayor Leakey Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 GANANOQUE POLICE SERVICES BOARD OPERATING BUDGET, AS PRESENTED ON DECEMBER 4, 2025, SUBJECT TO THE PASSAGE OF THE TOWN'S 2026 OPERATING AND CAPITAL BUDGET.</p>
	CARRIED – 3 Ayes, 2 Abstain
<ul style="list-style-type: none"> Chief Dickson presented a PowerPoint presentation, attached, entitled, "Fire Department 2026 Draft Budget". [link] 	
	<p>**Councillor Osmond entered the room at 10:51 AM.</p>
	<p>3. Transportation Services – David Armstrong, Manager of Public Works</p>
<p>**The Chair called a recess at 12:25 PM. **The meeting resumed at 1:10 PM.</p>	
	<p>Motion #25-168 – 2026 Operating Budget – Transportation Services Moved By: Councillor Harper Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVED THE 2026 OPERATING TRANSPORTATION SERVICES BUDGET.</p>
	CARRIED – UNANIMOUS
	<p>4. Environmental Services – David Armstrong, Manager of Public Works</p>
	<p>Motion #25-169 – 2026 Operating Budget – Environmental Services Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2026 OPERATING ENVIRONMENTAL SERVICES BUDGET, EXCEPTING TWO POSITIONS: LOCATOR/OPERATOR AND STORM WATER SUPPORT STAFF WHICH ARE FUNDED FOR 6-MONTH TERM CONTRACTS RESPECTIVELY IN 2026.</p>
	CARRIED – UNANIMOUS
	<p>5. Health Services</p>
	<ul style="list-style-type: none"> Mayor Beddows and Melanie Kirkby, CAO provided an overview of the Town's mandated contributions to Health Services.
	<p>Motion #25-170 – 2026 Operating Budget – Health Services Moved By: Councillor Osmond Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND AMENDS THE 2026 OPERATING HEALTH SERVICES BUDGET BY ADDING \$25,040 TO THE HEALTH UNIT LEVY.</p>
	CARRIED – UNANIMOUS, as amended
<p>**The Chair called a recess at 1:47 PM. **The meeting resumed 2:00 PM.</p>	
	<p>6. Social and Family Services</p>
	<p>Motion #25-172 – 2026 Operating Budget – Social and Family Services Moved By: Councillor Osmond Seconded By: Councillor Brown BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 OPERATING AND SOCIAL AND FAMILY SERVICES BUDGET.</p>
	CARRIED – UNANIMOUS

	7. Social Housing
	<p>Motion #25-171 – 2026 Operating Budget – Social Housing Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner BE IT RESOLVED THA THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 OPERATING SOCIAL HOUSING BUDGET.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>8. Recreation and Cultural Services – Jeff Johnston, Parks & Recreation Manager</p> <ul style="list-style-type: none"> Jeff Johnston, Parks & Recreation Manager, presented a PowerPoint presentation, attached, entitled, “2026 Parks & Recreation Budget”. 
<p>**At this time, the Chair invited Members of the Library Board to present to Council.</p>	
	<ul style="list-style-type: none"> Rachel Brown, Gananoque Public Library CEO, along with Members of the Library Board, presented a PowerPoint presentation, attached, entitled, “2026 Gananoque Library Budget”.  <p>Motion #25-173 – Gananoque Public Library Board Budget Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 GANANOQUE PUBLIC LIBRARY BOARDS 2026 OPERATING BUDGET, AS PRESENTED ON DECEMBER 4, 2025, SUBJECT TO THE PASSAGE OF THE TOWN'S 2026 OPERATING AND CAPITAL BUDGET.</p> <p style="text-align: right;">DEFEATED – 3 Ayes, 3 Nays</p>
<p>**Mayor Beddows left the Chair to make comments regarding this matter.</p> <p>**Following his statement, Mayor Beddows resumed the Chair.</p>	
	<p>Motion #25-173.1 – Gananoque Public Library Board 2026 Budget Moved By: Mayor Beddows Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE WITHDRAWS MOTION #25-173, ENTITLED GANANOQUE PUBLIC LIBRARY BOARD BUDGET, AND FURTHER POSTPONES CONSIDERATION OF THE BOARD'S BUDGET TO FRIDAY, DECEMBER 5, 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<ul style="list-style-type: none"> It was generally agreed that the Library CEO and Board Members would return on Friday, December 5, 2025, at 11:00 AM.
<p>**Chair called a recess at 4:25 PM.</p> <p>**Meeting resumed at 4:33 PM.</p>	
	9. Planning and Economic Development
	<p>9.1. Brenda Guy, Manager of Planning & Development – Postponed to Friday, December 5, 2025</p> <p>9.2. Amanda Trafford, Economic Development & Communications Officer 9.3. Jennifer Baril, Tourism & Events Development Coordinator</p>
	<ul style="list-style-type: none"> Amanda Trafford, Economic Development & Communications Officer and Jennifer Baril, Tourism & Events Development Coordinator, presented a PowerPoint presentation, attached, entitled, “Gananoque & 1000 Islands 2025 End of Year Report”. 
<p>**Mayor Beddows moved to recess the Special Council meeting of December 4th, 2025, at 5:08 PM, and further that Council will reconvene on December 5th, 2025, at 9:00 AM.</p>	

8.	Adjournment
	<p>Moved By: Mayor Beddows Be it resolved that Council hereby adjourns the special meeting of Council at 4:12 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<hr/> <p>John S. Beddows, Mayor</p> <hr/> <p>Lynsey Zufelt, Deputy Clerk</p>